

Board of Fire Commissioners

Fire District #2
Township of South Brunswick

Regular Meeting
Third Monday at 8 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA ***March 21, 2011***

1. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The Central Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2011.

2. Roll Call

3. Address From the Floor

4. Approval of Minutes February 22, 2011, Special Meeting March 8, 2011 Closed Session March 8, 2011

5. Professional Reports

- A. Fire Chief
- B. District Coordinator
- C. Insurance Chairman
- D. Treasurer
- E. Joint Code Enforcement Board Representatives
- F. Legislative Report

6. Order of Business

- A. Resolution 11-07 Appointment of Official Fire Dept. for District # 2
- B. Resolution 11-08 Appointment of First Aid Service
- C. Resolution 11-09 Appointment to Joint Code Enforcement Board
- D. Resolution 11-10 Authorizing Approval and Payment of Claims
- E. Resolution 11-11 Appointment of Attorney
- F. Resolution 11-12 Official Newspaper for Publications
- G. Resolution 11-13 Adoption of Cash Management Plan
- H. Resolution 11-14 Authorizing Regular Meeting Schedule for the 2011-2012
- I. Resolution 11-15 Authorizing an Annual Salary for Fire Commissioners
- J. Resolution 11-16 Designating Surety Bonding for Commissioners
- K. Resolution 11-17 Appointment of Auditor
- L. Final submittal and adoption of policy change (Clothing Allowance)
- M. Items Timely and Important

No. Resolution 11-18 Authorizing Hiring of Scott Smith as Fire District Coordinator

7.	<i>Voucher List</i>	
A	Christine Smith	\$80.00
B	Supermedia LLC.	19.95
C	Kleen-Tec Maintenance, LLC	415.00
D	Midco Waste # 689	165.95
E	Verizon Wireless	304.34
F	PSE&G	3,920.56
G	Verizon	335.75
H	TruGreen # 4910	500.00
I	TASC Fire Apparatus, Inc.	975.52
J	New Pig Corporation	273.35
K	United Communication Corp.	146.85
L	The Princeton Packet	11.78
M	VFIS	1,807.14
N	New Jersey Fire Equipment Company	1,696.92
O	New Jersey Fire Equipment Company	619.92
P	Monmouth Junction Vol. Fire Department	7,164.95
Q	S. B.W.S.	1,365.15
R	Cummins Power Systems LLC	627.66
S	Cummins Power Systems LLC	990.00
T	Doug Wolfe	135.00
U	Doug Wolfe	77.72
V	Valley Distributors	44.00
W	Post Master	44.00
X	OK Enterprises, LLC	1,500.00
Y	Shanahan's Office Solutions	122.99
Z	Ui-Select USA	444.85
AA	Fire Engineering	29.00
BB	Drive to Survive	30.00
CC	Middlesex County Treasure's	12.93
DD	1 st Responder Newspaper	30.00
EE	Richard M. Braslow, Esq.	285.00
FF	K.C. Service	45.48
GG	Home News Tribune	9.18
HH	Home News Tribune	56.70

8. *Address From Floor*

9. *Adjournment*

File

REGULAR MEETING
BOARD OF FIRE COMMISSIONERS- DISTRICT #2
March 21, 2011

CALL TO ORDER

The meeting was called to order at 7:35 p.m., followed by the flag salute.

NOTICE OF COMPLIANCE

Chairman Spahr read the Public Law Meeting Notice of the Public Laws of 1975.

ROLL CALL

Comm. Bellizio- present, Comm. Potts—present, Comm. Smith-present, Comm. Young-present, Chairman Spahr-present.

ADDRESS FROM THE FLOOR

There was no one in the audience that desired to speak.

APPROVAL OF MINUTES

A motion by Comm. Smith seconded by Comm. Bellizio to approve the minutes of the February 22, 2011 regular minutes. No discussion. Roll call: Comm. Bellizio- yes, Comm. Potts- yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr- yes.

A motion by Comm. Bellizio, seconded by Comm. Young to approve the minutes of the Special Meeting of March 8, 2011. No discussion. Roll call. Comm. Bellizio-yes, Comm. Potts- yes, Comm. Smith-abstain, Comm. Young-yes, Chairman Spahr-yes.

A motion by Comm. Bellizio, seconded by Comm. Young, to approve the minutes of the closed session of March 8, 2011. No Discussion. Roll call. Comm. Bellizio- yes, Comm. Potts-yes, Comm. Smith- abstain, Comm. Young- yes, Chairman Spahr- yes.

PROFESSIONAL REPORTS

Chief Brian Spahr.

Chief Spahr reviewed the departments February Activities Report. (See attached)

The chief reported that he had drafted and sent a letter to the owners of Reliable Woods Products, in regard to the fire that we and several other companies had responded too. To extinguish the mountain of mulch took approximately 37 gallons of foam. He requested that the owner reimburse the District for the foam used. The Chief received a very nice letter thanking all that responded, along with a check for the cost of the foam.

The Chief also reported that the members are in the process of scheduling their physicals and all should be completed by May 1st.

Alan Laird the Township Fire Official attended the Joint Chiefs Meeting. Mr. Laird discussed his manpower situation with the chiefs, informed them his emphasis would be on Life Hazard Uses as his number one priority. He requested the chiefs be diligent in their referrals.

Jimmy Luck reported at the chiefs meeting on an issue he is working on with the Township police and the radio personnel. The desire of the chiefs is that there is a method by which all three departments could be dispatched simultaneously, in the right emergence situations. It is apparent that is doable and will be accomplished.

DISTRICT COORDINATOR

Coordinator Wolfs report is attached.

Coordinator spoke to the pump maintenance on truck 201 in that he felt we would have TASC perform the pump maintenance this year. Next year we should have the builder of the truck perform a through maintenance on that truck.

Coordinator Wolfe has been in contact with our insurance carrier VFIS in regard to a policy on harassment. VFIS does not come out and teach a class; however they have a program that they have made available to Doug. He will review the program and determine if it is appropriate for our personnel.

Coordinator Wolfe reviewed the proposal from Alan Landscaping to perform the lawn care, spring cleanup, and mulching at the same prices as the last three years. Included is a price of \$900.00 to replace the hedges along the sidewalk at station 20. The pricing of each item is as follows Station 20, \$5,590.00, Station 21 \$1,300.00 and \$900.00 for the replacement of hedges at station number 20. Total Cost \$7,790.00.

Chairman Spahr commented the Lawn Service Contract work would be dealt with under Timely and Important.

TREASURERS REPORT

Comm. Young submitted three reports (See attached) Treasurer Young reviewed each of the three reports in detail. The three reports being the 2010 Final Financial Report, the Fixed Asset Account Group Schedule, and the 2011 Financials thru to nights meeting. These will all be going to the auditor along with all of the paper work that goes to make those reports up. Treasurer Young also reported deposits from South Brunswick Township Dedicated Penalty Fund 7-1-10 thru 12-31-10. Treasurer Young has mailed the 2010 engagement letter back to the auditor, J. Maley Jr. Anticipated cost including the GAAP conversion is between \$5,200.00 and \$5,400.00. A 990-T Form was sent to IRS on 3/10/11 to recover \$55.76 in withheld interest by PNC Bank in checking account.

JOINT BOARD REPORT

Comm. Bellizio. As the Joint Board only meets quarterly and there has been no meeting since our last meeting. No Report.

LEGISLATIVE REPORT

Comm. Potts There has been very little activity by the legislators in regard to bills that may affect us. Between now and June they will be working on a budget for next year. Comm. Potts reported he brought up the issue of the emphasis being placed on Fire and First Aid Squads by PEOSHA inspections. In the audience at the Fire Safety Comm. Meeting was a PEOSHA official. He agreed there is an emphasis on emergency services inspections. The question of the rejection of ten year old gear is as follows. Ten years old is strictly a guide line and not a standard. The use, the wear and tear, and the amount of washing all are significant factors in the determination as to if they take gear out of service or not.

ORDER OF BUSINESS

Resolutions:

Motion by Comm. Smith, seconded by Comm. Young to approve resolutions 11-07 through resolution 11-17 letter A through K on the agenda. No discussion. Roll call. Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith- yes, Comm. Young-yes, Chairman Spahr-yes. Comm. Young desired that the minutes reflect that a copy of resolution 11-15 be delivered to the Township Manager. Comm. Potts will perform that function on Tuesday 3-22-11.

Final Submittal and adoption of policy change (clothing allowance)

Motion by Comm. Young seconded by Comm. Smith to adopt policy change 004. Roll Call. Comm. Bellizio- yes, Comm. Potts-yes, Comm. Smith- yes, Comm. Young-yes. Chairman Spahr-abstain.

ITEMS TIMELY AND IMPORTANT

Motion by Comm. Young, seconded by Comm. Bellizio that resolution 11-18, a resolution hiring Scott Smith as Fire District Coordinator is added to the agenda. Roll call. Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-abstain, Comm. Young yes, Chairman Spahr-yes.

Motion by Comm. Young seconded by Comm. Bellizio that resolution 11-18 is adopted. No discussion. Roll Call. Comm. Bellizio yes, Comm. Potts-yes, Comm. Smith-abstain, Comm. Young-yes, Chairman Spahr-yes.

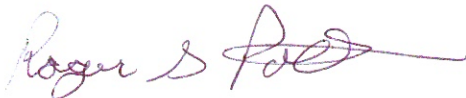
Motion by Comm. Smith seconded by Comm. Bellizio to have Alan Landscaping perform the lawn work outlined in their proposal at Stations twenty and twenty one at a cost not to exceed \$7,990.00. Roll call. Comm. Bellizio- yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

Chairman Spahr reported he has not been able to get a starting date from the contractor engaged to perform the energy saving work.

Comm. Young reported something had to be done to get vendors to sign vouchers in a timely manner. Checks should not be issued unless we are in possession of a signed voucher. Comm. Young thought about holding checks until a signed voucher is received. Comm. Smith felt that as Comm. Young was going to write a letter to be sent to the vendors. He write the letter send out this months checks and in the letter notify them that future checks would be held up until signed vouchers are received.

Motion to approve voucher list along with letter to each vendor by Comm. Smith seconded by Comm. Bellizio, Roll Call. Comm. Bellizio-yes, Comm. Potts- yes, Comm. Smith-yes, Comm. Young- yes, Chairman Spahr-yes.

Motion to adjourn at 8:20 by Comm. Young, seconded by Comm. Bellizio. Voice Vote all voted in the affirmative.

A handwritten signature in purple ink, appearing to read "Roger S. Potts", with a stylized flourish at the end.

Respectfully submitted
Roger S Potts /Secretary

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
February 2011

FIRE RUNS

16 System Malfunctions
11 False Calls
1 Structure Fires
Vehicle Fires
- Refuse Fires
1 Spill / Leak No Ignition
1 Arcing / Shorted Electrical Equipment/ Electrical problem
3 Fires
Assist Police / EMS
2 Trees, Brush, Grass Fires
1 Extrications
9 Hazardous Condition
Smoke Scare
Rescue Call
1 Smoke / Odor Removal / Problem
Service Call
Stand-By / Cover Assignment/ Cancelled en route
1 Other

47 Total Runs for 465.18 Man-Hours

DEPARTMENT ACTIVITIES

1 Regular Department Monthly Meeting
1 Joint uniform Fire Code Enforcement Board
3 Drill
1 Board of Fire Commissioner's Monthly mtg
1 Chief's Meeting
1 Line Officer's Meeting

212.36 Man-Hours

Total Man-Hours for February 2011: 677.54

Referrals To Fire Safety – 8

On Scene Called - 6

Coordinators Report

March 21, 2011

- There is no change regarding the warranty work to be done on Pumper 206 that I have reported on the last couple of months.
- TASC Fire Apparatus is scheduled to be on site to service the pumps on 201, 204, and 208 the end of the month.
- We have a proposal from Alan Landscaping for the lawn care for both stations. The cost for the normal work that includes site cleanup, mulching and lawn care for the year \$ 5,590.00 Station 20, \$1,300.00 Station 21 is the same as the last three years. I would recommend the board renew the contract. We also have the proposal to replace the shrubs along the front sidewalk at Station 20. The cost of the work is \$900.00, I would recommend the board go forward with this work.
- The Chief and I reported last month that we had requested Reliable Wood Products on Broadway Road consider paying for the foam we used at a large fire at their site. They did send a check to the department for the foam and a little extra for the fire department.

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 11-07

Appointment of Official Fire Company

WHEREAS, there exists a need for fire protection for the residents of Fire District No.2; and,

WHEREAS, funds are available or will become available for this purpose; and,

WHEREAS, the Local Public Contract Law allows that a Board of Fire Commissioners may enter into a contract without competitive bids.

NOW THEREFORE be it RESOLVED on this 21st day of March 2011 by the Board of Fire Commissioners Fire District No. 2 in the Township of South Brunswick, as follows.

(1) That the Commissioners of Fire District #2 are hereby authorized to enter into a contract with the Monmouth Junction Volunteer Fire Department.

(2) That the expenditures for the above services be charged to the account herein prepared for payment of funds to the Monmouth Junction Volunteer Fire Department as the primary fire protection of Fire District #2.

(3) Notice that an award of contract authorized shall be published in the South Brunswick Post newspaper as required by law within 10 days of its passage.



Roger Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 11-08

Authorizing appointment of official First Aid Squad

WHEREAS, there exists a need for first aid services for the members of the Monmouth Junction Fire Department while engaged in fire fighting service to the residents of Fire District No. 2 South Brunswick Township, Middlesex County; and,

WHEREAS, funds are available or will be available for the purpose of obtaining such service; and,

WHEREAS, the Local Public Contract Law N.J.S.A. 40A11-1 et seq , require that a resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised; and,

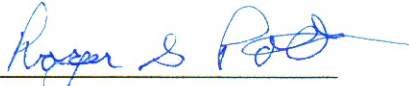
NOW THEREFORE be it RESOLVED on this 21st day of March, 2011 by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows.

(1) The Monmouth Junction First Aid Squad is hereby appointed as the attending first aid squad for the Board to serve for a term of one year or until the organization meeting of the Board of Fire Commissioners following the annual election.

(2) The Commissioners of Fire District #2 are hereby authorized to enter into a contract with the Monmouth Junction First Aid Squad.

(3) This appointment is made without competitive bidding as a service under the provisions of the Local Public Contracts Law because the service to be rendered or performed are by persons authorized by law to practice a recognized service and whose practices are regulated by law and such services are of a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

(4) Notice of award of contract authorized hereby shall be published in the South Brunswick Post within 10 days of passage.


Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
Resolution 11-09

Appointments to the Joint Uniform Code Enforcement Board

Be it resolved on this 21st day of March, 2011 by the Board of Fire Commissioners Fire District # 2, Township of South Brunswick, County of Middlesex, as follows.

(1) That Kevin Bellizio and Charles M. Smith are hereby appointed to serve on the Joint Code Enforcement Board for the period commencing on March 21, 2011 and ending on March 5, 2012. Charles Spahr shall serve as an alternate for either of the appointed delegates.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Fire Commissioners, at a meeting held on March 21, 2011.



Roger S Potts/ Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
RESOLUTION # 11-10
Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the commissioners, at their reorganization meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

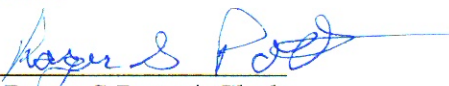
WHEREAS, Subchapter 4, Section 5:31-4.1 (f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner and time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED on this 21st day of March, 2011 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the Chairman, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) The manner in which and the time in which compensation for services rendered by the employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The commissioner's salaries shall be paid as determined by the Commissioners.

I hereby certify that the foregoing is a copy of a resolution adopted by the Board of Fire Commissioners at a meeting held on March 21, 2011


Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 11-11

Authorizing Appointment of Attorney
for the 2011-2012 Year

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2011-2012; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40:A:11-1 et seq, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service ; and,

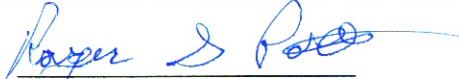
WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature , duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.


Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK COUNTY
OF MIDDLESEX

Resolution 11-12

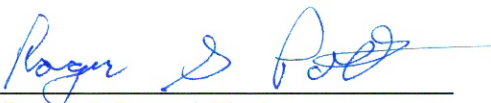
Designation of Official Newspapers for
Publications for the 2011-2012 Year

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2011-2012 year

NOW THEREFORE be it RESOLVED on this 21st day of March, 2011 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2011-2012 year pursuant to New Jersey statutes shall be the SOUTH BRUNSWICK POST and or the HOME NEWS/ TRIBUNE unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.



Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 11-13

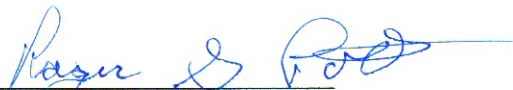
Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and a fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5;31-3 (a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE be it RESOLVED on this 21st day of March, 2011 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund and/or P.N.C. Bank and/or T.D. Bank.



Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 11-14

Authorizing Regular Meeting Schedule
2011-2012 Year

WHEREAS, Public Law 1975, Chapter 231, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of inspection, a schedule of the regular meetings of such public body to be held during the year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice of revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE be it RESOLVED on this 21st day of March, 2011 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows;

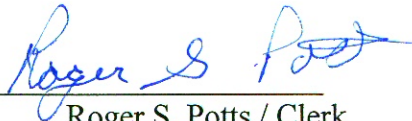
(1) All regular meeting of the Commissioners shall take place at 7:30 P.M. on the following dates at the Monmouth Junction Fire Station , 573 Ridge Road, Monmouth Junction

Monday	April	18, 2011
Monday	May	16, 2011
Monday	June	20, 2011
Monday	July	18, 2011
Monday	Aug	15, 2011
Monday	Sept	19, 2011
Monday	Oct	17, 2011
Monday	Nov	21, 2011
Monday	Dec	19, 2011
Tuesday	Jan	17, 2012
Tuesday	Feb	21, 2012
Tuesday	March	6, 2012
Tuesday	March	19, 2012

(2) all executive workshop meetings of the Commissioners will take place in the meeting room of the Commissioners at the aforesaid location at 7:00 P.M. prior to the regular meetings which are scheduled above.

(3) A summary of this resolution shall, be mailed to the South Brunswick Post and the Home News / Tribune

(4) A certified copy of this resolution shall be posted on the official bulletin board of the Township of South Brunswick, and shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for the purpose of public inspection



Roger S. Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT #.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution #11-15

A resolution authorizing an annual salary for members of the Board of Fire Commissioners

WHEREAS, the position of Fire Commissioner has been created by the formation of Fire Districts by the Township Committee of the Township of South Brunswick; and

WHEREAS, New Jersey State statutes allow for the compensation for the position of an elected Fire Commissioner; and

WHEREAS, the appropriate funding has been set forth in the year 2011 Fire District budget; and

WHEREAS, the commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, are desirous of setting the annual stipend of members of the Board of Fire Commissioners,

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick as follows;

- (1) That the persons holding the below listed offices be compensated at the rates so prescribed as follows.

CHAIRMAN	$\$2,375.00 + \$400.00 = \$2,775.00$
TREASURER	$\$2,375.00 + \$3,500.00 = \$5,875.00$
SECRETARY	$\$2,375.00 + \$850.00 = \$3,225.00$
COMMISSIONER	$\$2,375.00 \times 2 = \$4,750.00$

- (2) Each member of the board of fire commissioners shall receive as compensation such amounts as the board shall fix subject to review by the governing body wherein the fire district is located.
- (3) This rate of compensation shall be deemed approved upon adoption of this resolution.
- (4) This rate of compensation is contingent upon the appropriate funds being available relative to the 2011 budget.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Fire Commissioners, at a meeting held on March 21, 2011



Roger S. Potts/Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 11-16

Designating Surety Bonding For Commissioners.

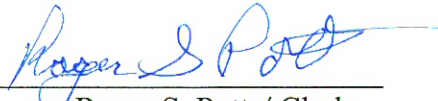
WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, subchapter 6, section 5;31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and,

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, deem it necessary to provide bonding for the Treasurer and all other Commissioners of said district as the Treasurer is responsible for the handling of funds for the district

NOW THEREFORE be it RESOLVED on this 21st day of March 2011 by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows

(1) That each member of the Board of Fire Commissioners shall be bonded in an amount of approximately \$1,000,000.00 dollars for the period from March 21, 2011 thru March 20, 2012



Roger S. Potts/ Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

RESOLUTION 11-17

Authorizing Appointment of Auditor
2011-2012 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2011-2012 year; and

Whereas, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

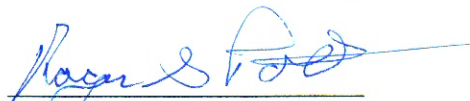
WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11 -5(1)(a)(i), provides that a notice of award of said contract be published in a newspaper, said advertisement stating the nature, duration and of the amount of the contract.

NOW THEREFORE, be it RESOLVED on this 21st day of March 2011 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The firm of John J Maley is hereby appointed to provide auditing services to the Commissioners for the assistance in preparation of the year 2012 budget and for the establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and the State of New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.


Roger S. Potts/ Clerk

THE COMMISSIONERS OF FIRE DISTRICT No. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK< COUNTY OF MIDDLESEX

Resolution # 11-18

Authorizing Hiring of Scott Smith as Fire Service Coordinator

WHEREAS, the position of Fire District Coordinator has been created by the Fire District: and

WHEREAS, the Fire District deems it appropriate to hire Scott Smith to act in the capacity of Fire District Coordinator, and

WHEREAS, the terms and conditions of employment have been negotiated and agreed upon by the parties.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

- (1) The hiring of Scott Smith is hereby authorized.
- (2) This hiring is deemed effective June 1, 2011 through December 31, 2012.
- (3) This hiring is contingent upon a six month probationary period wherein the Fire District reserves the right to terminate employment during this period of probation.
- (4) The starting salary will be \$60,000.00 per year. After completion of the probationary period as set forth above the yearly salary will increase to \$61,200.00 for the remainder of the term of the contract. Providing funds are available within the 2012 budget.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Fire Commissioners at a meeting held on March 21, 2011.

Roger S. Potts / secretary